



## TAX POLICY & PLANNING

### Important Notice Regarding 2024 Corporation Income and Franchise Tax Notices

The Louisiana Department of Revenue recently issued Notices of Proposed Tax Due for corporation income and franchise tax to taxpayers with corporate tax accounts who did not file a 2024 return. These notices assess an estimated amount due.

All taxpayers with an open corporate account are required to file an annual return, even if no tax is due.

#### Change to Estimated Assessment Amounts

Historically, these corporation income and franchise tax notices reflected a minimum estimated assessment of \$100. The Department has updated its processes, and estimated assessments are now calculated using industry averages rather than a flat nominal amount.

#### If You Previously Filed a Final Return

If you previously filed a return marked as a *final return*, no further action is required at this time. The Department is actively reviewing and resolving these accounts. Taxpayers will receive follow-up communication once the account has been corrected.

#### Inactive Taxpayers

If your business is inactive (i.e., no income to report), you must either:

- File a zero return; **or**
- Request closure of your business tax account.

To request closure,

- Complete [LDR Form R-3406](#), *Request to Close Business Tax Accounts*, and submit it through LaTAP (no login required) with the appropriate supporting documentation by scanning the QR code on the notice and selecting “**Submit My Document**”,
- Send an email to [business.tax@la.gov](mailto:business.tax@la.gov) requesting closure of the account and attach the completed Form R-3406 or include all the information from the form in the body of the email along with the appropriate supporting documentation.

Supporting documentation:

- Secretary of State document showing the entity has been dissolved or withdrawn from the State of Louisiana
- Secretary of State document showing the entity was merged into another entity
- Secretary of State document showing the entity form has been changed (e.g., corporation to LLC)
- Documentation such as 1120, 1120S, Schedule C showing the entity is inactive/dormant
- Copy of the entity’s final return

#### All Other Corporations

All other corporations — including S corporations and pass-through entities that have elected to be taxed as a corporation for Louisiana income tax purposes — must complete and file [LDR Form CIFT-620](#), *2024 Corporation Income 2025 Corporation Franchise Tax Return* to report their income and proper tax due.